

Kniveton Parish Council

Terms of Reference for the Joint Playing Field Committee

Membership

The Committee will comprise of the Headteacher and 3 Kniveton Council Members and the quorum of the Committee shall be 3 Committee Members.

Responsibilities

The Committee is responsible for the upkeep and maintenance of the parish playing field for the Parish Kniveton, including

1. Policies and actions to ensure safe working practices in the maintenance of the playing field.
2. Maintaining the following items of the playing field
 - Playground equipment
 - Fences around playground
 - Gates
 - Surface of the playground
 - Tennis Court
 - Goal posts
 - Grass cutting
 - Tarmac path
 - Benches
 - Rubbish bins
 - Hedges
 - Ditch
- 3 Identify activities to be undertaken by any contractor engaged on work to the playing field.
- 4 To receive bi-annual reports (verbal or written) from the maintenance contractor and Headteacher and take decisions on action needed to rectify any issues that are the responsibility of the Committee.
- 5 Report any issues that are not the responsibility of the Committee to relevant authorities, organisations, companies or other bodies.
- 6 Review bylaws and lease, rental or other agreements in relation to the playing field land within the remit of the Committee and make recommendations to Full Council.
- 7 Commission, receive, consider and act upon on reports received from residents, other organisations, council officers, working groups, advisors, companies and or similar bodies in relation to the Committees remit.
- 8 To discharge all aspects of the playing field maintenance function in accordance with relevant legislation, any policy or strategy relating to the playing field approved by the Council and the School within the budget provision.
- 9 Review the financial contribution to the Playing Field Fund on an annual basis and ensure monies are paid