

### Explanation of variances – pro forma

Name of smaller authority: [REDACTED]

County area (local councils and parish meetings only)

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	22,814	23,031					
2 Precept or Rates and Levies	4,286	4,725	430	10.01%	NO		
3 Total Other Receipts	678	696	18	2.65%	NO		
4 Staff Costs	2,388	2,309	-79	3.31%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	2,388	3,327	959	40.50%	YES	previous year with exception of 2 new costs incurred this	
7 Balances Carried Forward	23,031	22,816			YES	<b>EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES</b>	
8 Total Cash and Short Term Investments	23,031	22,816					
9 Total Fixed Assets plus Other Long Term Investments and	4,911	4,920	9	0.18%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable